

Gilpin PAC Meeting Minutes



Date: Tuesday, June 10, 2025

Location: Gilpin Library

Chair: Matthew Sands

Secretary: Celina Gatley

Called to Order: 7:11pm

Adjourned 8:45pm

Attendees: Matthew (Chair), Linda (Outgoing Vice-Chair), Celina (Secretary), Lauren (DPAC Rep.), Brenda (Outgoing Treasurer), Amber (Incoming Treasurer), Eva Young (Principal), Shelley Janvier (Incoming Principal), Tara Miletich (Head Teacher), Christa (Incoming Hot Lunch Coordinator), Bingo and Sydelle

Action	Discussion	Action Item
Call to Order: Matthew	Meeting Started at 7:11	
Approval of the Agenda Motion: 1) Lauren 2) Linda Motion Carried		
Approval of Last Meeting's Minutes (April 22, 2025) Motion: 1) Lauren 2) Linda Motion Carried	A mistake was noticed on the second page of the meeting minutes, under the discussion of June 26 th , last day of school. This point should not have the sub-bullet "this is being taught by Burnaby"	An amendment to the 04-22-2025 minutes was made to remove this stray sub-bullet point.
Reports		
Principal's Report from Eva Young	Upcoming School Events: - Sports Day (Jun. 13) - Grade 7 Leaving Ceremony (Jun. 20) - PRIDentity	

	○ Children have been creating their own “Identity” flags at school ○ There will be a “proud to be me” community walk on the last Monday of school, after lunch For the 2024-2025 school year, there has been a major focus on <i>student reading</i> - Teachers have been tracking the progress of student reading fluency and comprehension skills - In order to help students with their reading development, teachers attended a workshop with Adrienne Gear, author of <i>Powerful Thinking: Engaging Readers, Building Knowledge, and Nudging Learning in Elementary Classrooms</i>, during the last PD day - At the beginning of the 2025-2026 year teachers will re-assess whether to continue to focus on reading, or to shift to a focus on writing or numeracy Core School Values: responsibility, respect and kindness - Students were asked to evaluate themselves on these core-values - Teachers have been using the results of these self-assessments to help and support students in their development of core values As this will be Principal Young’s Last Meeting: - She would like to express her thanks to the PAC community and parents for all their support and volunteer hours for the school community - It has been her honor to serve as a principal in the Gilpin community - Ms. Young welcomes Shelley Janvier as the incoming principal to Gilpin	
Treasure’s Report from Brenda – General Account	<u>Projected Budget 2025-2026:</u> Revenue: 12,005.00 - Sources of revenue will include: fundraising from hot lunches,	Action: It was suggested that the PAC provide information to parents about the Giving Gators Fund .

	Purdy's Chocolates, Apples (3x), concession stands, and Chef Enrick; the Giving Gators Fund and a Burnaby School Board Grant. - There was discussion around additional sources of revenue for next year. Hopefully Harmeet, the new Fundraising Coordinator will help coordinating new ideas. - o Suggestions included running gift card fundraisers, and running the Neufeld Farms fundraiser again if someone is willing to take it on. - It was noted that two passive fundraisers, Mabel's Label's and Pedalhead have been raising money for the PAC. Expenses: 12,180.00 - This includes spending on Hot Lunch, Teacher's Farewell, Kitchen Supplies, Movie Expenses, Saleema Noon Body Science and Holiday Events (4,675.00) - o It was noted that in the past the Saleema Noon Body Science workshop has not been held every year, but rather has alternated years with a workshop focused on digital literacy. - o Eva noted that the school has been using a curriculum provided by province to teach students digital literacy. - Teacher's Wish List Items, including: consumables, literary resources, math books/manipulatives, outdoor learning space, an author's visit, one set of kindergarten belts, and one class set of Ukuleles (28) (7,505.00) - o Tara mentioned some new possibilities for school	Action: Sydelle will look into purchasing some items for the Little Free Library before the end of the year if the opportunity arises. Action: Tara will purchase some supplies for the sensory room to use up the remaining budgeted amount.
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	workshops in the coming year, including the possibility of circus lessons and/or a different style of dance lessons (e.g., Bhangra dancing). NET INCOME (DEFICIT): 175.00 - The slight loss projected in this budget is okay, because we are carrying over a net surplus from this year's budget. <u>Discussion RE: Revised Budget 2024-2025:</u> - As there is still unspent money that was budgeted for the Little Free Library, Sydelle raised the possibility of purchasing some more books of interest to supply the LFL (e.g., good condition second-hand books at the Green Tree Garage Sale) before the end of the year. - Tara requested purchasing more items for the sensory room as there are still budgeted funds available for this. - Mr. Rich and some of the other teachers have been requesting high-quality/age-appropriate sports equipment to use in class (e.g., faux-leather footballs, ultimate frisbee discs, and soccer balls). After discussion, it was decided it would be best to purchase these items using funds still available in this year's gaming grant budget. - o Perhaps it would be possible to provide each classroom with a bag of sports supplies to use in the future. - o There was also some interest in having Elevate come to provide ultimate lessons for the kids. Tara mentioned that there is an ultimate tournament the	
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	kids would be able to attend if a team was organized.	
Treasure's Report from Brenda – Gaming Account	<u>Projected Budget 2025-2026:</u> Revenue: 4,500.00 Expenses: 3,840.00 Surplus/(Deficit): 660.00 Discussion: - It was noted that Emergency Prep Supplies are well-stocked at the moment. Water will not need to be replaced until after the 2025-2026 school year. As a result, it was suggested that funds for next year be budgeted towards purchasing more of the needed supports equipment instead. - Parents were wondering if it would be possible to book buses for the fall Pumpkin Patch field trip (to use Gaming Grant funds before they expire) unfortunately it would be too hard for teachers and staff to commit to a specific date now. - For the Grade 7 Legacy Project, it was recommended to replace the outdoor Volleyball Net.	
Approval of the Budget and Teacher's Wish list Motion: 1) Linda 2) Lauren Approval Carried		
DPAC Report from Lauren	The DPAC recently held a Strawberry Ice-Cream Social. There has been a new AGM election for the DPAC executives and Lauren will continue to serve on the DPAC. The DPAC has been working on increasing awareness and advocacy on behalf of the Burnaby School board to the provincial government to increase support for public education in the province.	DPAC requests posting a QR-Code on the school parent news bulletin board that would enable parents to sign a petition encouraging the provincial government to increase their support for public education for students across the province.

Sport's Day	ON Sports Day, the PAC will be running a concession stand. The concession stand is well supplied with popcorn, freezies and sodas. In order to have enough treats to sell, more baking donations will be needed.	Parent support in the form of donations (especially baked goods to sell) is needed.
Event Dates for Next Fall	Further discussion from the PAC executive is needed to determine upcoming event dates for fall 2025.	PAC Exec will determine these dates at their next meeting.

NEXT MEETING DATE: TBD