



Gilpin PAC  
Virtual Meeting minutes

Date Wednesday November 8, 2023	Location Gilpin Library	Called to order 7:05pm
Chair Linda Schmidt	Secretary Jennifer Ryan	Adjourned 8:29pm

Attendees: Linda S. (Chair), Jen Ryan (Secretary), Brenda (Treasurer), Eva Young (Principal), Amber, Sydelle, Christa, Matthew, Kana, Jyoti

Action	Discussion	Action Item
Call to order	The meeting was called to order at 7:05pm	
MOTION [1] Jyoti [2] Matthew Carried	The agenda items were approved by attendees as circulated.	
MOTION [1] Christa [2] Kana Carried	The minutes from the October 11th meeting were approved as circulated.	
PRINCIPALS REPORT Eva Y	<ul style="list-style-type: none"> <li>• Eva thanked the PAC for organizing Saleema Noon to come in. It was very well received.</li> <li>• Volleyball for the intermediates is ongoing and Ms Young thanked all the parents who have been driving the kids to games.</li> <li>• Parks and Rec after school programs are continuing.</li> <li>• Term reports will be done at the end of the month and handed out at the end of September.</li> <li>• There is a Remembrance Day assembly this Friday that parents are welcome to attend. Will be held at 10:40.</li> <li>• There is a Pro D day on November 24<sup>th</sup> <ul style="list-style-type: none"> <li>○ They will be reviewing their annual goals and what else they want to work on this year</li> <li>○ The new reading literacy groups happen on Wed/Thurs/Fri with the primaries           <ul style="list-style-type: none"> <li>▪ Kids are grouped according to their ability and understanding from the assessments done at the beginning of the year</li> <li>▪ They are already seeing growth</li> <li>▪ They still need to determine how to best support the intermediate grades</li> </ul> </li> </ul> </li> </ul>	

Action	Discussion	Action Item
	<ul style="list-style-type: none"> <li>• December 4<sup>th</sup> will be the book fair</li> <li>• They are working on a winter performance               <ul style="list-style-type: none"> <li>○ More information to come soon</li> </ul> </li> <li>• Gilpin is currently doing a Coat Drive               <ul style="list-style-type: none"> <li>○ If you have any coats, please bring them to the school by Nov 21st</li> <li>▪</li> </ul> </li> </ul>	
<p>BUDGET APPROVAL Brenda</p>	<p>General Account:</p> <ul style="list-style-type: none"> <li>• We went over the proposed line items one by one and made some adjustments based on conversations around the table.</li> <li>• It was confirmed that we would be doing Chef Enrich again this year which was added to the revenue section               <ul style="list-style-type: none"> <li>○ Laurent has agreed to manage this one</li> </ul> </li> <li>• Neufeld Farms is also being done so that was added to the revenue section.</li> <li>• Holiday photos will also be done so that was added to the revenue section.               <ul style="list-style-type: none"> <li>○ Jillian Cummings will once again be managing this with the photographer</li> <li>○ It is possible we could do another one closer to Mothers Day again</li> </ul> </li> <li>• The amount for kitchen supplies was decreased to \$500</li> <li>• There was some conversation about the cost of volleyball nets               <ul style="list-style-type: none"> <li>○ This amount could decrease depending on if the whole pole needs to be fixed or just the winch (this will be confirmed)</li> </ul> </li> <li>• There was some conversation around the supplies for calm corners in classrooms and this amount was decreased to \$500.               <ul style="list-style-type: none"> <li>○ More information about what each classroom is looking for is needed.</li> </ul> </li> <li>• The holiday event name was changed to the pancake breakfast for more clarity</li> <li>• The Little Library will be getting new books. Sydelle will once again have a conversation with Scholastic.</li> <li>• There was some conversation about all in supplies and the photography club. They wer going to be lumped together as MS Gilliam manages both but it was decided to a lot an amount for the photography club in the gaming account since it would apply.</li> <li>• There was some discussion about the Actors project as it is a large amount.</li> </ul>	

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<p>MOTION:</p>	<ul style="list-style-type: none"> <li>○ It was decided it would enrich the primary kids but we added a separate amount for the intermediates so they could choose something similar if they wish</li> <li>• Term Deposit <ul style="list-style-type: none"> <li>○ We do have a \$1000 in a term deposit</li> <li>○ Brenda mentioned she would like to put more in</li> <li>○ Jyoti mentioned she worked for Van City and would be able to help with this.</li> </ul> </li> </ul> <p>The budget was approved by all attendees.</p> <p>Gaming Account</p> <ul style="list-style-type: none"> <li>• No change to the revenue section as those are actual amounts.</li> <li>• There was some conversation about what the Performance Group will be but nothing has been decided yet.</li> <li>• There was some conversation about whether the Little Library expenses could be moved here. <ul style="list-style-type: none"> <li>○ Brenda would prefer to leave as is for now.</li> </ul> </li> <li>• The amount for buses went up this year as the cost has increased. <ul style="list-style-type: none"> <li>○ The school and teachers determine who gets buses</li> <li>○ Buses were not used for the pumpkin patch as there was none available</li> </ul> </li> <li>• An amount was added for the photography club as Ms Gilliam would like to purchase notebooks for the kids and USB sticks so they could keep their photos</li> <li>• There was some conversation about the sports jerseys as the cost came in more than anticipated. <ul style="list-style-type: none"> <li>○ The cost will be split with the grade 7's as they will be doing this as their legacy project</li> <li>○ The current jerseys are for the most part adult sizes and are massive on the kids</li> </ul> </li> </ul>	
<p>MOTION:</p>	<p>The budget was approved by all attendees.</p>	

Action	Discussion	Action Item
DPAC REPORT Amber & Lauren	<ul style="list-style-type: none"> <li>• There has not been a DPAC meeting since September 18<sup>th</sup></li> <li>• There are ongoing conversations with DPAC on how meetings can be more useful.</li> </ul>	
New Business		
MAJOR PROJECT All	<ul style="list-style-type: none"> <li>• Is fundraising for a new sound system in the gym something we want to take on? <ul style="list-style-type: none"> <li>○ The sounds system in the gym is old and needs to be replaced</li> <li>○ If there is an assembly no one can hear from the back of the room</li> <li>○ They also want to add a projector in</li> <li>○ Some of the costs will be covered by the school</li> <li>○ Total cost would be roughly \$30,000</li> </ul> </li> <li>• This is something that we would like to do</li> <li>• A fundraising team would have to be put together to decide how we are going to raise the money for this</li> </ul>	
MURAL Amber	<ul style="list-style-type: none"> <li>• Are we able to do a mural at the front of the school to make it nicer and more vibrant?</li> <li>• It was agreed that this would be great but more information will need to be presented. <ul style="list-style-type: none"> <li>○ Artist in mind?</li> <li>○ Cost?</li> <li>○ Location?</li> </ul> </li> <li>• We can approve the budget at another meeting.</li> </ul>	
Next Meeting	TBD	

*There being no further business, the meeting was adjourned at 8:29pm*