



Gilpin PAC
Virtual Meeting minutes

Date Tuesday February 27, 2024 **Location** Zoom **Called to order** 7:00pm

Chair Linda Schmidt **Secretary** Jennifer Ryan **Adjourned** 8:10pm

Attendees: Linda S. (Chair), Lisha M. (Co-Chair) Jen Ryan (Secretary), Brenda (Treasurer), Eva Young (Principal), Amber, Lauren, Heather, Kathy

Action	Discussion	Action Item
Call to order	The meeting was called to order at 7:00pm	
MOTION [1] Lauren [2] Amber Carried	The agenda items were approved by attendees as circulated.	
MOTION [1] Amber [2] Heather Carried	The minutes from the November 8th meeting were approved as circulated.	
PRINCIPALS REPORT Eva Y	<ul style="list-style-type: none"> • Literacy week was a success. There was a lot of collaboration between classmates, reading club and a lot of parents came in to read with their children in the morning over two days. The book swap was also a success although there was more books for the primary aged children. • Basketball for the intermediates is now done. Another success and thanks to the teachers who volunteered to coach and all the parents who helped drive to the games. • The school continues to do their emergency drills: lockdown, shelter in place, fire and earthquake. • They have created an Earthquake Preparedness committee. <ul style="list-style-type: none"> ○ Have come up with a plan for student dispersal in case of an earthquake. ○ There will be alphabetical groupings (A-G, H-O, P-Z) and children will meet on the field and gather in these groups. ○ Each group will be supervised by staff and receive a lanyard with their identification on it. ○ When parents/guardians etc pick up they will have to show ID to match what is on their emergency contact forms. ○ Each class will have a plastic bin with all of the comfort bags in them (information was sent out about the comfort bags this week). ○ The emergency portable needs to be organized and supplies replenished and will contain a latrine, kitchen and first aid area. • Right now we have a food drive on to help members 	

of the local community in need.

- Term reports will be handed out on March 16th the day before spring break.
- Parks and Rec programs continue with multi-sport and chess.
 - Chess has been very popular with 27 students attending and 15 on the wait list
 - They are working on what to offer in the spring (staffing is always an issue for offering these programs)
- Cell phone usage in school has been a big topic lately and the district will talk about it
 - In the meantime, conversations still happen at the school level about using technology responsibly and appropriately
- Gilpin will be reviewed by the district in April which PAC can attend.
 - They will review school plans like literacy and social emotional learning
- The teachers wanted to thank the PAC for their wish list items which were approved in the budget this year
 - In April there will be a visit by an author and a drumming experience for the students
 - In May there will be a drama performance
 - They will be purchasing more gym equipment and outdoor learning supplies as well as story books
- Primary Days of Music will be held on March 11th
- Pink Shirt Day is Feb 28th and there will be a COLA at 9:15am which parents are welcome to attend
- The HVAC system will be replaced this summer
- District personnel will be coming in April or May to determine the design of the library and that is scheduled for renovation this coming fall
- Crepe making will happen on April 12th for grades 1 - 5
- Question from Lauren- Do we have an AED machine?
 - Not many elementary schools have them and is this something that the PAC should be fundraising for?
 - Ms Young mentioned that there was a recent survey done by the school with what emergency equipment they do have. They will wait to see the results of the survey and then determine next steps if needed.
- Question from Lauren- What is a COLA and do parents know they can attend?
 - Ms Young mentioned that it means Celebration of Learning Assembly and that she would make it more clear in future emails so that parents know they are welcome.
- Question from Jennifer- The boys bathrooms stall locks don't work well. Can someone look at them?

	<ul style="list-style-type: none"> ○ Ms Young will have the custodian look at them. ● Comment from Heather- The winter concert was so great and she hopes that it will continue. So nice to have it back. 	
<p>DPAC REPORT</p>	<ul style="list-style-type: none"> ● The November meeting was about emotional regulation. Those attending were split into groups and they talked about what emotional regulations mean for their children. ● There is a new Chair at DPAC and they seem to be very organized and productive. ● The Feb 20th meeting they presented the SOGI policy and the rationale behind it. <ul style="list-style-type: none"> ○ It's a set of resources and not a curriculum ○ If parents want to find out more about it, they can look up policy 5.45 ○ They plan on having an information night in the spring ● DPAC is updating their constitution and getting their finances in order. ● Changes are being made to better the group ● Lauren is now Co-Secretary ● They will be sending a survey out to all parents about the district budgets <ul style="list-style-type: none"> ○ The consultation period in the past was too short ● They talked about how school numbers are not being accurately forecasted so that when new schools are built they are basically already at capacity and then portables are needed <ul style="list-style-type: none"> ○ Need to find a more accurate way of forecasting 	
<p>TREASURERS REPORT Brenda</p>	<ul style="list-style-type: none"> ● Cash balance in the General Account is \$32,693.09 <ul style="list-style-type: none"> ○ Changes in this account mainly relate to the inflows and outflows from the hot lunch program ○ It should be noted that a large portion of these funds are earmarked for the Grade 7 events/expenses ● In the Fall/Winter, we had a number of fundraisers: <ul style="list-style-type: none"> ○ The gift card fundraiser earned \$467.20 ○ The Purdy's fundraiser earned \$350.50 ○ The 2nd Sun Oka apple fundraiser earned \$616 ○ The Neufeld fundraiser earned \$364 ○ The photo fundraiser earned \$500 ○ The Samosa sales earned \$424.40 for the Grade 7's ○ The Krispy Kreme fundraiser earned \$479 for the Grade 7's ● Some notable expenditures include: <ul style="list-style-type: none"> ○ \$3240.62 was recently paid out for the volleyball nets ○ \$4200 was paid for the teachers 	

	<ul style="list-style-type: none"> ○ consumables ○ \$359 was spent on the schools IXL (math) program ○ \$1208.23 was paid for sports jerseys (\$700 of which will be paid through the gaming account as it was an eligible expense- the Grade 7's will pay for the sports jerseys through their fundraising as their legacy gift to the school • The gaming account is at \$13,124.18 <ul style="list-style-type: none"> ○ The other change (apart from the jerseys) related to the \$222.84 spent on the photography club supplies • Donations Account is at \$1669.17 <ul style="list-style-type: none"> ○ The school spent \$51.53 on office supplies for the PAC • Questions from Jennifer- How did the fundraisers do based on what we put in the budget? <ul style="list-style-type: none"> ○ They were not as much as anticipated but sometimes fundraisers are trial and error to determine best timing ○ Could have also been that people were trying to spend less (leaner times) ○ We can look at trends from past fundraisers 	
New Business		
FUNDRAISING ALL	<ul style="list-style-type: none"> • After spring break we should have a fundraising meeting so we can plan ahead for next year • We need someone to lead the fundraising initiatives • Purdy's & Chef Enrique fundraisers are happening right now 	
PAC ENGAGEMENT ALL	<ul style="list-style-type: none"> • How can we get more parents to come to PAC meetings and get involved? <ul style="list-style-type: none"> ○ Linda and Lisha are done next year so we need people to step into their roles ○ Can we use other methods to let people know there is a PAC meeting as people get a lot of emails and may not see them? ○ Sandwich board announcing when the PAC meeting is etc • Ms Young mentioned that they are planning on having literacy support in the mornings so maybe when that happens we can connect with those parents about PAC etc • Parents need to have a clear understanding on what the PAC is and what the roles are 	
Next Meeting	APRIL 9 th (TBC)	

There being no further business, the meeting was adjourned at 8:10pm