



**Gilpin PAC**  
**Virtual Meeting minutes**

<b>Date</b> Monday June 13, 2023	<b>Location</b> Zoom	<b>Called to order</b> 7:02pm
<b>Chair</b> Linda Schmidt	<b>Secretary</b> Jennifer Ryan	<b>Adjourned</b> 8:26pm

**Attendees:** Linda S. (Chair), Lisha M. (Vice-Chair), Jen Ryan (Secretary), Brenda (Treasurer), Eva Young (Principal), Mr. Vuong (Head Teacher) Sydelle, Amber, Kana, Rachel, Heather

Action	Discussion	Action Item
Call to order	The meeting was called to order at 7:02pm	
MOTION [1] Sydelle [2] Kana  Carried	The agenda items were approved by attendees as circulated.	
MOTION [1] Sydelle [2] Kana  Carried	The minutes from the April 3rd meeting were approved as circulated.	
<b>Principal Report</b> Eva Y	<ul style="list-style-type: none"> <li>• Eva expressed her gratitude to the PAC as she completes her first year at Gilpin</li> <li>• She thanked the PAC for the wonderful staff luncheon</li> <li>• The school has continued to work on their year-end goals               <ul style="list-style-type: none"> <li>○ Social Emotional Learning                   <ul style="list-style-type: none"> <li>▪ Help students develop growth mindset</li> <li>▪ Develop well-roundedness</li> <li>▪ Teach strategies to manage anxieties</li> <li>▪ Continue to use Mood meters in the classroom</li> </ul> </li> <li>○ Reading                   <ul style="list-style-type: none"> <li>▪ They will continue to school-wide reading assessments</li> <li>▪ They collect data from each child on their reading at the beginning of the school year and then again at the end of the school year to see how they are developing</li> <li>▪ The school has had people from the district in to help</li> </ul> </li> </ul> </li> <li>• Literacy Goals               <ul style="list-style-type: none"> <li>○ They purchased decodable books and more books about indigenous learning                   <ul style="list-style-type: none"> <li>▪ Sets that each teacher can check out and use with their students</li> </ul> </li> <li>○ Purchased more home-reading books</li> </ul> </li> <li>• Outdoor Learning               <ul style="list-style-type: none"> <li>○ Purchased things that classrooms can use for</li> </ul> </li> </ul>	

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	<p>outdoor learning with all the contents they would need in the new wagons like:</p> <ul style="list-style-type: none"> <li>▪ Magnifying glasses</li> <li>▪ Tape Measures</li> <li>▪ Mats</li> <li>▪ Other science and math supplies</li> </ul> <ul style="list-style-type: none"> <li>• Also purchased more classroom games and equipment</li> <li>• PRO D Day in June <ul style="list-style-type: none"> <li>○ Staff reflected in the past year's goals and where to go next</li> <li>○ Started to look at student placement for next year</li> </ul> </li> <li>• Next year's bell schedule will be 8:55 am (first bell) and 9:00 am (second bell)</li> <li>• School is still being painted and will be finished soon <ul style="list-style-type: none"> <li>○ New ventilation will be done</li> <li>○ Power washing of exterior</li> <li>○ PA systems will be updated in classrooms</li> </ul> </li> <li>• Wednesday the school will be attending a year end dance performance at Burnaby Central Secondary <ul style="list-style-type: none"> <li>○ No room for parents unfortunately</li> </ul> </li> <li>• Sports Day will be held on Friday <ul style="list-style-type: none"> <li>○ Supposed to rain but they will have a plan B ready just in case</li> </ul> </li> <li>• June 23<sup>rd</sup> is the Grade 7 leaving ceremony</li> <li>• June 29<sup>th</sup> is the last day of school for one hour for a brief COLA and to pick up report cards etc</li> <li>• Looking like they will be going down a division next year <ul style="list-style-type: none"> <li>○ From 11 divisions to 10</li> <li>○ Same number of students but reduced divisions</li> <li>○ 4-7 can have 30 students</li> <li>○ 1-3 22 students</li> <li>○ K 20 students</li> </ul> </li> <li>• Staff movement <ul style="list-style-type: none"> <li>○ There will be some EA's leaving in addition to Ms Huang</li> </ul> </li> <li>• The library will be getting renovated in the fall (November/December) <ul style="list-style-type: none"> <li>○ It will get new shelving, new circulation desk, book drop, new furniture and tables, move things around to make a more flexible space</li> </ul> </li> </ul>	
<p><b>TREASURER REPORT</b> Brenda</p>	<ul style="list-style-type: none"> <li>• Cash balance is the General Account is \$31,690.27 <ul style="list-style-type: none"> <li>○ Changes in the account mainly relate to inflows and outflows from the hot lunch program and other fundraisers <ul style="list-style-type: none"> <li>▪ The Neufeld Fundraiser earned a net profit of \$672.04</li> <li>▪ The Chef Enrick fundraiser earned a net profit of \$377.42</li> <li>▪ Photo fundraiser earned \$1000</li> <li>▪ For the Grade 7's, the Krispy Kreme</li> </ul> </li> </ul> </li> </ul>	

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	<p style="text-align: center;">fundraiser earned \$528.04</p> <ul style="list-style-type: none"> <li>○ Most of the expenditures out of the General Account were for reading books, gardening supplies and boardgames in addition: <ul style="list-style-type: none"> <li>▪ \$812.80 was spent on the Edwin license</li> <li>▪ \$750 was spent on the teachers appreciation lunch</li> </ul> </li> <li>○ It should be noted that a large portion of these funds are earmarked for the Grade 7's events/expenses and will be used later this month</li> <li>• The gaming account is at \$10,772.58 <ul style="list-style-type: none"> <li>○ The change mostly related to \$1,097.84 being spent on buses for field trips</li> </ul> </li> <li>• The donations account is unchanged at \$1,720.70</li> <li>• The Evening of Indulgence Account is at \$169.70</li> <li>• The Gilpin Gala Account is at \$ nil.</li> <li>• The PAC In and Out account is at (\$718.15) due to an outstanding requisition recently sent to PAC for boardgames, gardening supplies, the storybook workshop, and buses. This will be settled this week.</li> </ul>	
<b>DPAC Report</b> Amber	<ul style="list-style-type: none"> <li>• The last two DPAC meetings were unattended, so no report was given</li> <li>• Lauren is interested in sharing the position next year</li> </ul>	
<b>MOTION</b> [1] Sydelle [2] Rachel [3] Amber [4] Kana [5] Heather	<ul style="list-style-type: none"> <li>• To approve current PAC council</li> <li>• APPROVED</li> </ul>	
<b>New Business</b>		
<b>PARENT VOLUNTEERS</b> All	<ul style="list-style-type: none"> <li>• Need someone to take on the emergency preparedness container <ul style="list-style-type: none"> <li>○ Lisha has taken this on temporarily as the person who was doing it no longer has children at the school</li> </ul> </li> <li>• We need to ask parents to take on more as there are lots of little things parents can do that do not require a huge committment</li> <li>• Take a proactive approach to get parents involved <ul style="list-style-type: none"> <li>○ Flyer for PAC and different positions</li> <li>○ Email out to parents</li> <li>○ Update website with PAC minutes</li> </ul> </li> <li>• We need replacements for Chair and Vice-Chair <ul style="list-style-type: none"> <li>○ Both Linda and Lisha are willing to stay on and the new people can shadow them next year</li> </ul> </li> </ul>	
<b>GILPIN GALA</b> All	<ul style="list-style-type: none"> <li>• Would love to bring it back next year as we have not had it for the past 3 years due to COVID</li> </ul>	Brenda to look

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	<ul style="list-style-type: none"> <li>• For those that have never been it is a community event / fundraiser with burgers/hot dogs and in the past there was a silent auction</li> <li>• Likely move it to the last Friday of September</li> <li>• Sydelle/Rachel will be on the committee</li> </ul>	into gaming license etc for raffle tickets
<b>FUNDRAISING</b> All	<ul style="list-style-type: none"> <li>• The question came up about if there is something big that we are fundraising for <ul style="list-style-type: none"> <li>○ The thought is that we still want to raise money for a new gym sound system with a projector</li> <li>○ The last quote was 20k</li> </ul> </li> <li>• Heather mentioned that she loved the fundraisers this past year</li> <li>• Value Village only received \$136.00 <ul style="list-style-type: none"> <li>○ If we were going to do it again, it should be noted they would like more clothes</li> </ul> </li> <li>• Photo fundraiser was a great success and the thought is to do it again in December</li> </ul>	
<b>CANOE</b> Sydelle	<ul style="list-style-type: none"> <li>• Where is the canoe that was in the library previously?</li> <li>• Ms Young will look at bringing it back to the library as it is currently in the LSS portable</li> <li>• Maybe there is a way that the person who carved it can come back and teach about the process and the history?</li> </ul>	
<b>MURAL</b> Amber	<ul style="list-style-type: none"> <li>• Has any further discussion been had about doing a mural on the outside wall by the front doors?</li> <li>• Ms Young says it is a possibility</li> </ul>	Ms Young will look into whether they will proceed with this
<b>FLAGS</b> Amber	<ul style="list-style-type: none"> <li>• Can we have the pride flag hung this month and is there a space to hang it permanently?</li> <li>• Ms Young said they were just given one and they would look for a place to hang it</li> <li>• Can we also hang an indigenous flag?</li> </ul>	Ms Young to look into flag options and placement
<b>Next Meeting</b>	TBD	

*There being no further business, the meeting was adjourned at 8:26pm*