

Gilpin PAC

Meeting minutes

Date
Monday September 26, 2016

Location
Library

Called to order
7:10 pm

Co-Chairs
Heelah Tai and Gill Bassett

Secretary
Jennifer Lupichuk

Adjourned
9:02pm

Attendees: Heelah Tai (Co-Chair), Ed Sit (Treasurer), Sherie E., Muneerah K., Harnek B., Kelly F., Sydelle Murphy (Fundraising), Jen Lupichuk (Secretary), Jacqueline B., Sue E. (K Teacher), Manny P., Joanne H., Judy H., Angie L., Marcus L., Aneeta K., Helen S., Blake Briscoe (Principal), Jeevan Dosanjh (Head Teacher/ Grade Teacher 6/7).

Action	Discussion	Action Item
Call to order - Heelah		
MOTION: [1] Sydelle [2] Anita Carried	Approval of agenda	
MOTION: [1] Joanne [2] Sharon Carried	Approval of last meeting's minutes	
Table Introductions (All)	Heelah welcomed all attendees to the first PAC meeting of the 2016-2017 school year.	
Burnaby Parks and Recreation	<p>Lori Cornwall, Burnaby Parks staff member, was not present at this meeting; therefore, the update and information from Parks was not available. Some attendees shared that there have been some recent and frequent staffing changes in the Parks office in charge of programming for Gilpin so that may explain why there was not a representative present.</p> <p>Attendees discussed and questioned the Burnaby Parks Programs flyer recently handed out to families at Gilpin School this year. The programs listed on it are mostly 1-day events and some parents wish for longer programs, more intermediate choices such as the babysitting course or sports. There were questions about whether or not Gilpin can partner with Shadbolt Centre again and use the kiln at school to do more art, ceramics. There was some discussion and interest in offering Mad Science Programs as have been offered in the past at Gilpin School. It was stated that Mad Science is a more expensive program than others with Burnaby Parks; however, some parents are interested in the school offering Mad Science again.</p>	<p>Gather more feedback regarding Parks programs at Gilpin so as to improve what is offered January to March 2017. (Heelah/Gill)</p> <p>Check pricing and offers from Mad Science. (Blake)</p>

Action	Discussion	Action Item
<p>Report from the Principal. (Blake)</p>	<p>Blake reported that it has been a good start to the school year. He thanked all who came out to the Canoe Ceremony and explained that the ceremony was a great success, even in the rain. The children were happy and excited. Blake explained that the <i>Burnaby Now Newspaper</i> reporter attended the event and will be writing an article* to be published.</p> <p>*See the published September 27, 2016 front page of the <i>Burnaby Now</i> for details of the Gilpin Canoe Ceremony: http://www.burnabynow.com/news/education/burnaby-school-s-first-nations-canoe-not-just-a-museum-piece-1.2351993</p> <p>Blake said that over the next few weeks, the canoe will be delivered to each classroom at Gilpin so that students can have an opportunity to celebrate it further in smaller groups.</p> <p>As for sports at Gilpin, Blake said that the cross country team will finish up next week. Bev Gilliam, Educational Assistant, will be coaching volleyball with Grade 4-7 girls.</p> <p>Blake reports that the student numbers at Gilpin are turning out to be nearly the same as last year: a total of 232 students for 2016-2017.</p> <p>As for the Education Fund, Gilpin asked for Reading Recovery and other resources last year; therefore Blake presented that the staff will not be asking for more this school year. He thinks that the likelihood of getting any more funding from this would be very small.</p> <p>Blake gave updates on staff at Gilpin: Mr. Jeevan Dohsanjh has returned from his leave and is back as Head Teacher and teaching Gr 6/7. Mr. Rich is new to Gilpin this year and is teaching Gr 4/5. -Mr. de Sousa is the new music teacher at Gilpin until Mrs. Gair returns from medical leave. -Blake confirmed that there will be a Christmas concert this year.</p>	
<p>Parental On-line Survey Report. (Heelah/Joanne)</p>	<p>Heelah and Joanne presented a summary of findings from the Gilpin Parent On-line Survey that was completed by the school's parent community in May, 2016.</p> <p>The survey had a good overall response rate and the survey findings will be direct decision-making for the 2016-2017 school year. Topics on the survey included questions regarding hot lunches, fundraisers, special events, information sessions and proposed PAC projects</p> <p><u>Discussion according to the survey results:</u></p> <ul style="list-style-type: none"> - Strong support for the weekly hot lunches – there may be some changes to the prices and Heelah is looking at testing new suppliers and additional lunches. - Survey showed which fundraisers did not have as much support or interest. Fundraisers with lower support may be dropped (ie: cookies & pies, Christmas art cards) given it may not be worth the time and energy of the PAC to organize them. 	<p>Print or email hot lunches order form (Heelah/Gill)</p> <p>Evaluate and compare the support for fundraising/events to how much \$ we actually collect (Ed to get #s to Joanne)</p> <p>Plan Internet Safety Night (Heelah and Gill)</p>

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	<ul style="list-style-type: none"> - Suggestion given that some fundraisers could be done every two years instead. - As for <u>special events/talks</u> such as Seleema Noon’s presentations about sexual health, or other educators who present on Internet Safety is a strong interest from the parent community. As parents, we want to be partners in these topic. Information nights are an ideal place to carry this through. Discussion about supporting other schools in the area with offering internet safety and Seleema Noon workshops (i.e. Brentwood Park). - <u>PAC projects</u>: the survey showed that respondents wanted to make updating the library the first priority, with technology coming in second. The PAC needs to make some decisions about how to proceed in this area in consultation with the school and the school district. <p>More details of the opinions found in this survey are summarized in the 9-page document prepared by Joanne Heslop, titled <i>PAC Newsletter: Special Report from the Gilpin PAC Executive (Sept. 2016)</i>, attached as a pdf file to these meeting minutes or are available through executive members upon request.</p>	<p>Investigating Burnaby School District Internet Safety (Blake)</p> <p>District Maintenance to come visit library to see if they can schedule updates (Blake)</p>
<p>Budget Report from the Treasurer. (Ed)</p>	<p>Ed summarized the Gilpin’s PAC Gaming Account and General Account. Approval for the 2016-2017 PAC Budget will happen at the next Gilpin PAC Meeting on October 25, 2016 in the Gilpin Library.</p> <p>With regards to the Gaming Account, there is approximately \$20/student to spend. There are specific uses permitted for Gaming funds and currently, the Gaming account sits at \$5140. Schools are given 3 years to use up their Gaming funds and Ed recommended that Gilpin PAC gets it down to \$0 in this school year. Ed suggested that the sports uniforms are not in good condition and replacement jerseys could be covered with gaming funds.</p> <p>Given the conditional use of the Gaming funds, Ed proposed that PAC continues the tradition of using these funds to cover bus transportation costs. Ed suggested to call account “Bus Account” for field trips covered by Gaming Account monies used. Ed invited questions and ideas for this discussion in the future.</p> <p>Ed reported that the Grade 7 Legacy gift has about \$1000 each year to use. With the good fundraising last year for Gr 7s, the school was able to rebate parents at end of the year.</p> <p>As for the teachers wish list, Ed explained that PAC usually allocates \$200 per classroom for consumables. Blake shared the teachers’ wish list which consisted of \$5000 for take home reading books for the primary classes and \$5000 for Intermediates classroom materials (textbooks). Attendees debated pros and cons of using this money for textbooks as we are in a transitional time between curriculums. There</p>	<p>Research cost of new sport jerseys (Blake)</p> <p>Put up information on the PAC website about the Fruit and Vegetable Program (Heelah/Gill)</p> <p>Ask Gaming Commission about what you can/cannot purchase with (Heelah/Ed)</p> <p>Investigate options for dance programs and consult with PAC, as PAC would like input into this decision (Blake to Heelah/Gill)</p>

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	<p>are also wishes for new mats for the gym tables and chairs, and funding the dance activity.</p> <p>The wish list totals approximately \$16,000. The PAC revenue will not cover all the anticipated PAC-related expenses and the whole wish list, so adjustments need to be made to the proposed wish list and expenses.</p>	
<p>Gilpin Gala Report (Heelah/Sydelle)</p>	<p>Sydelle and Heelah reported that the 2016 Gilpin Gala was a huge success. They happily shared that this year's Gala raised the most money raised yet: over \$7,500!! Sydelle thanked all who helped before, during and after, including a very special thanks to the Fundraising Committee: Sherri, Jacqueline, Amy, Heelah, Ann, Sigrid and Christine. Those who asked for donations, who picked donation items up or worked at the event include: Sam, Sinda, Rachel, Sheri, Jessie and Ann. Sydelle thanked the many parents who donated items. She explained that the Canucks donation brought in \$700!!! Splash's bracelet brought in a large sum too! The Gilpin staff auction items were creative and popular amongst the families bidding. Sydelle offered big thanks to all the staff for their support, donations, time and efforts.</p>	
<p>Report from DPAC Representative. (Joanne)</p>	<p>Joanne highlighted a few main points from the Burnaby DPAC General Meeting on September 19th. Some of the topics covered at that meeting included: understanding the newly designed curriculum, updates on parent evenings (i.e. PAC 101 Tuesday October 4th at Burnaby South; Internet/Social Media Safety 101 for Parents October 13th) and communicating student learning to parents to name a few.</p> <p>Questions for Gilpin PAC to discuss on a later date that were presented at that meeting include:</p> <p>Q1. What types of parent information evenings (PIES) would you like to see this school year? What kind of parent education is needed at your PAC/school (subject areas, topics etc.)?</p> <p>Q2. What would you like to get out of DPAC this year? What do you want to hear about/learn about at general meetings? What do you want to see the DPAC Executive working on?</p> <p>Joanne also pointed out that there was an informative slide presentation from that night called "Welcome to the 2016-2017 School Year" that summarizes the key changes in the Ministry of Education's now fully implemented curriculum. It is available at: www.burnabydpac.com as well as the full Burnaby DPAC General Meeting Minutes from September 19, 2016. <i>Note:</i> the minutes from that link are a 'draft' until the minutes are adopted as official minutes at the October 17th meeting at Burnaby Central Secondary.</p> <p>Joanne suggested that we continue paying for our BCCPAC membership fee of \$75.</p>	<p>Add Discussion time to PAC meeting in near future with regards to DPAC Questions (Jen)</p>
<p>Report from the Grade 7 Committee. (Trudy/Manny)</p>	<p>Trudy and Manny advised that they will be co-chairing this role on the Grade 7 Committee. They presented about a convenient program for fundraising using recyclables. It offers a simple solution and account</p>	<p>Draft out the letter and send to Blake for letterhead.</p>

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	system that allows for easy bag-tagging to identify recyclables. The committee will be drafting a letter to the community to come out soon.	(Manny)
Museum of Anthropology (Heelah)	Heelah explained that the Museum of Anthropology field trip was scheduled to happen last school year during the Aboriginal Art Project artist-in-residence program with Splash, Aaron Nelson-Moody. A motion was passed during the school year amongst the staff at Gilpin to postpone this field trip to the 2016-2017 school year due to time constraints. Blake reported that the Intermediates Grades 4-7 will be going this school year and teachers are now choosing a date.	Proposed expenses
Next Meeting	<u>Gilpin PAC Budget Meeting: Tuesday October 25, 2016.</u>	
Meeting adjourned 9:02pm (Heelah)		